WABASH TOWNSHIP TRUSTEE

2899 Klondike Rd West Lafayette, IN 47906 Phone: 765-497-3100

General Township Assistance (TA) Document Checklist

Wabash Township can generally provide its residents with the following types of assistance:

- Rent
- Utilities
- Medication (including insulin)

The Township can provide assistance for other needs on a case by case basis.

The following documents are necessary to apply for Township Assistance (TA).

- □ TA-1 Form (please make sure that all people 18 or over in the household sign the form)
- Driver's License or State issued ID
- □ Social Security number (SSN)
- □ Lease agreement, lot rental agreement, or mortgage statements
- □ Shelter Verification form signed by property manager (if rental)
- □ Recent Utility bills (within the last 30 days)
- □ Recent Payroll stubs OR request for earnings information form (within the last 30 days)
- Award Letter for SSI or SSDI (if applicable)
- Bank account statements (within the last 30 days)
- Documentation of other agencies or organizations providing assistance (i.e. Indiana Emergency Rental Assistance, Area IV, Lafayette Urban Ministry, Salvation Army, etc.)
- □ Class schedule (for university, community college, and trade school students)

Please collect the documents above, to the best of your ability, prior to scheduling an application appointment. This allows us to process it quickly without having to extend the process for the collection of the necessary documentation.

Scheduling TA Appointment

We hold regular office hours during the following times:

Tuesday - Friday: 1pm - 5pm

You can schedule an appointment for Township Assistance (TA) at <u>wabashtownship79.in.gov/township-assistance</u>. You can also call our office at 765-497-3100 or email <u>ta@wabashtownship79.in.gov</u> to schedule an appointment. If you are unable to meet with us during our office hours, we can schedule an appointment outside of those hours.

If you're facing an emergency situation, you can contact Township Trustee Angel Valentín at 765-357-6589 or email <u>trustee@wabashtownship79.in.gov</u>.